



October 29, 2020

WHITEHOUSE COUNCIL AGENDA

November 3, 2020

6:30 P.M.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing **1-408-418-9388**. You will then be prompted to press the following access code **132 623 6697**. The Password will be **2223**. To help minimize background noise, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, November 3, 2020, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Matthew Lash, Community of Christ Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the October 20, 2020 Council Meeting
- VI. Adoption of Bills dated October 29, 2020, the Addendum bills dated November 3, 2020 and the September 2020 Financial Statements
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
 - A. Report on the Fallen Timbers Union Cemetery District Meeting
 - B. Report on the October 27, 2020 Economic Development Meeting
 - C. Report on the November 2, 2020 Planning Commission Meeting
 - D. Report on the November 3, 2020 Public Hearing

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- IX. Report of the Mayor
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
 - A. Request Authorization for Legislation Authorizing A Fund Transfer (as an emergency)
 - B. Request Authorization for Legislation for the Amended Appropriations Related to COVID Fund Purchases (as an emergency)
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. **Ordinance 20-2020:** Appropriation Ordinance (as an emergency)
- XVI. Resolutions
 - A. **Resolution 25-2020:** Authorizing the Finance Director of the Village of Whitehouse to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

At 6:30 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Bill May, Louann Artiaga, Richard Bingham, Rebecca Conklin Kleiboemer, Mindy Curry, and Bob Keogh. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Deputy Fire Chief Jason Francis, and Clerk Susan Miller.

Council Prayer was given by Pastor Carol Williams-Young of Zion United Methodist Church.

Motion by Bill May, seconded by Rebecca Conklin Kleiboemer to approve the minutes of the October 6, 2020 meeting. 6 ayes

Motion by Louann Artiaga, seconded by Richard Bingham to approve the bills totaling \$140,816.97 dated October 15, 2020 and the Addendum bills totaling \$286,458.53 dated October 20, 2020. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Richard Bingham to authorize the Solicitor to prepare legislation authorizing the Village Administrator to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Government Transportation Improvement Program and Designating the Administrator as the Signatory Representative for the Village of Whitehouse on Any and All Contracts with Full Power and Authority to Execute Same, and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Richard Bingham to authorize the Solicitor to prepare legislation determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law, and declaring an emergency. 6 ayes

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items.

- CARES Act Funds received were three payments for a total of around \$500,000.00

Motion by Rebecca Conklin Kleiboemer, seconded by Bill May to accept, as previously authorized, Resolution 23-2020 authorizing the Village Administrator to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Government Transportation Improvement Program and Designating the Administrator as the Signatory Representative for the Village of Whitehouse on Any and All Contracts with Full Power and Authority to Execute Same, at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bill May to suspend the rules and to have the second and third reading of Resolution 23-2020 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bill May to accept Resolution 23-2020 and to pass said Resolution. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to accept, as previously authorized, Resolution 24-2020 determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to suspend the rules and to have the second and third reading of Resolution 24-2020 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to accept Resolution 24-2020 and to pass said Resolution. 6 ayes

Other items discussed:

- The Village is fortunate to have elected officials and employees that treat everyone equal
- Front porch renovation approved unanimously
- Support of the Fire/EMS levy, call Village hall of the Chiefs with questions
- Third round of COVID funds came in, nearly \$500,000.00, working with Department Heads and the State Auditor, looking at the 2021 budget, every penny earmarked for legitimate needs, Council members to receive list of allocated funds, items usually purchased in rotation
- Halloween is October 31, 2020 from 6:00 - 8:00 PM in the Village of Whitehouse, residents protect each other and exercise proper masking and social distancing
- Chicken BBQ Fundraiser November 1, 2020 at noon
- Drug Take back from 10:00 AM - 2:00 PM at the Fire station
- Pop up COVID testing at Fallen Timbers Middle School assisted by the Ohio National Guard, approximately 400 people went through
- Citizens protecting and respecting each other, exercising proper masking, social distancing, and hand washing
- November Committee of the Whole, Merit Service Pay, Rate and Fee schedule, Wish List
- Budget Review following the first Council meeting in December
- Town Hall Meeting for the Fire/EMS levy went well
- Excellent job on painting the Caboose by Paul Wielinski and Randy Launder, the Caboose looks better than the day we bought it

Regular

October 20,

20

- Leaf season in full swing, collecting no matter what the weather until all of the leaves are collected, residents expressed appreciation that leaves were picked up - even in the rain
- Traffic signal pole hoped for the first week in November
- Thank you for the great job the Mirror does
- Thank you for checking soccer parking violations
- Citizen contacted about ditch assessment October 27, 2020 at 2:00 PM
- Board of Election reports filed for the fire levy, more postcards to go out, ad in the Mirror, Thank you for the hard work on the levy

Motion by Bob Keogh, seconded by Bill May to adjourn at 6:56 PM. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS

10/29/2020

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
A. W. Board of Education	POLICE	\$1,607.90		Fuel
A. W. Board of Education	FIRE	\$353.51		Fuel
A. W. Board of Education	PARKS	\$243.46		Fuel
A. W. Board of Education	MAINTENANCE	\$144.24		Fuel
A. W. Board of Education	STREETS	\$116.46		Fuel
A. W. Board of Education	LIFE SQUAD	\$317.66		Fuel
A. W. Board of Education	WATER	\$477.51		Fuel
A. W. Board of Education	SEWER	\$288.53	\$3,549.27	Fuel
AT&T	FIRE	\$59.70		Phone Service
AT&T	WATER	\$54.15	\$113.85	Phone Service
B&J Concrete	CAPITAL PROJECT	\$14,587.20	\$14,587.20	Vet Mem Park - Final Payment
HP Products	FIRE	\$13.60	\$13.60	Medical Supplies
KS Statebank	FIRE	\$2,047.67	\$2,047.67	Turnout Gear Payment
MA SI	WATER	\$67.75	\$67.75	Water Sample Analysis
Mirror Newspapers	ADMINISTRATION	\$228.00	\$228.00	Public Hearing Notices
Office Depot	ADMINISTRATION	\$61.19	\$61.19	Supplies
Ohio Compost & Recycling	MAINTENANCE	\$168.00	\$168.00	Topsoil
Ohio Gas	MAINTENANCE	\$102.71		Monthly Charge
Ohio Gas	FIRE	\$18.61		Monthly Charge
Ohio Gas	LIFE SQUAD	\$18.61		Monthly Charge
Ohio Gas	SEWER	\$12.88		Monthly Charge
Ohio Gas	POLICE	\$24.61	\$177.42	Monthly Charge
Ohio Municipal League	ADMINISTRATION	\$780.00	\$780.00	Annual Dues
Toledo Edison	POLICE	\$524.12		Monthly Charge
Toledo Edison	FIRE	\$334.49		Monthly Charge
Toledo Edison	STREETS	\$6,093.05		Monthly Charge
Toledo Edison	PARKS	\$1,065.90		Monthly Charge
Toledo Edison	MAINTENANCE	\$761.43		Monthly Charge
Toledo Edison	STREETS	\$196.15		Monthly Charge
Toledo Edison	LIFE SQUAD	\$334.48		Monthly Charge
Toledo Edison	WATER	\$1,599.10		Monthly Charge
Toledo Edison	SEWER	\$1,912.81	\$12,821.53	Monthly Charge

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Unifirst	POLICE	\$18.80	\$337.60	Rug Cleaning
Unifirst	MAINTENANCE	\$18.80		Rug Cleaning
USI Insurance	POLICE	\$7,872.78		Commercial Insurance Pkg Renewal
USI Insurance	FIRE	\$16,795.26		Commercial Insurance Pkg Renewal
USI Insurance	PARKS	\$1,574.56		Commercial Insurance Pkg Renewal
USI Insurance	ADMINISTRATION	\$1,574.56		Commercial Insurance Pkg Renewal
USI Insurance	MAINTENANCE	\$5,773.38		Commercial Insurance Pkg Renewal
USI Insurance	STREETS	\$3,673.97		Commercial Insurance Pkg Renewal
USI Insurance	TAX	\$524.85		Commercial Insurance Pkg Renewal
USI Insurance	LIFE SQUAD	\$1,574.56		Commercial Insurance Pkg Renewal
USI Insurance	WATER	\$3,149.11		Commercial Insurance Pkg Renewal
USI Insurance	SEWER	\$3,673.97		Commercial Insurance Pkg Renewal
			\$46,187.00	
		\$80,840.08	\$80,840.08	

**MINUTES OF THE ECONOMIC DEVELOPMENT COMMITTEE
VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO
OCTOBER 27, 2020**

At 4:02 pm, Chairman Dallas Paul called the meeting of the Economic Development Committee to order.

Roll Call: Dallas Paul, Brad Mauk, Jennifer Scroggs and Wes Beham. Also in attendance were Village Administrator Jordan Daugherty, Council member Bob Keogh, and Lee Rausch from Proudfoot Associates.

Motion made by Brad Mauk to approve the minutes from the August 25, 2020 meeting, second by Wes Beham. 4 ayes

Dallas asked for Jordan to give an overview of where the Village is at after the purchase of the property on St. Louis Avenue. The initial plan was for that area to be additional parking for the downtown. There is someone interested in having a commercial bakery business in that house. Council would ultimately have the final decision on whether to keep it as the original plan for parking. If the committee has potential clients interested, the space is available to compete with ideas. Jennifer agreed it would be better to have a business there that would generate revenue, rather than parking. Jordan did ask the committee to take some action as to their opinion, to present to Council. Wes said if we could preserve it as a commercial space and add parking that would be great. Jordan and the Mayor suggested this committee set up a meeting or two with building owners in the downtown to give updates on what is happening with the progress of the downtown as a whole. Dallas would like to recommend to Council that a commercial business occupy this property and if that falls through then proceed with the parking plan. Jordan will present that to Council.

Dallas asked each committee member to contact at least two of their contacts to see what their attitudes are on expansion or contraction. One contact is interested in building a possible flex space with a few units and another is on hold with expansion due to Covid related issues. Wes also made some calls. He and Dallas would like to see some pitch sheets pertaining to each business sector, for example, one for health care, one for restaurants, retail and then manufacturing. This would be something that could be sent out easily to potential clients. Jordan asked for direction on these sheets, what the committee would like to see. Dallas would like a meeting amongst members, to come up with bullet points for the pitch sheets to give to Jordan.

The Mayor stated there is eleven acres by the roundabout that could be developed also. It would be possible for a developer to get that started and draw in potential businesses. There have been a couple interested parties, but concern is over the scale of the area there. Brad would like to see something going with the Jobs Ohio grant to get a spec building put up in Industrial Park.

Next item of discussion is the State Route 295 corridor. Jordan is trying to set up a meeting with Providence Township, but so far has not been able to secure anything with their trustees. They have not been open in the past to any utility provisions. Waterville JEDD is already set up but has not been utilized. Jordan, the Mayor and a couple committee members, based on their areas of expertise, could meet with Providence Township and another with the Waterville JEDD.

The next meeting of the Economic Development Committee will be January 26, 2021 at 4:00 pm.

Motion made by Brad Mauk to adjourn the meeting, seconded by Wes Beham. The meeting adjourned at 5:19 pm.

Respectfully submitted,
Jordan Daugherty
Village Administrator

ORDINANCE NO: 20-2020

**APPROPRIATION ORDINANCE
(VILLAGE)**

(Revised Code Sec. 5705.38)

An AMENDED ORDINANCE to make appropriations for current Expenses and other Expenditures of the Village of Whitehouse, State of Ohio, during the fiscal year ending December 31, 2020.

Section 1. BE IT RESOLVED by the Council of the Village of Whitehouse, State of Ohio, that, to provide for the current expenses and other expenditures of the said Village of Whitehouse during the fiscal year ending December 31, 2020, the following sums be and they are hereby set aside and appropriated as follows, viz:

Section 2: That there be appropriated from the GENERAL FUND:

PROGRAM I - SECURITY OF PERSON AND PROPERTY

Police Law Enforcement

Personal Services	_____	
General Operating	_____	
Capital Outlay	_____	
Total Police Law Enforcement	_____	-

Fire Fighting Prevention and Inspection

Personal Services	_____	
General Operating	_____	
Capital Outlay	_____	
Total Fire Fighting, Prevention & Inspection	_____	-

Street Lighting

Personal Services	_____	-
General Operating	_____	
Capital Outlay	_____	-
Total Street Lighting	_____	-

Civil Defense

Personal Services	_____	-
General Operating	_____	
Capital Outlay	_____	-
Total Civil Defense	_____	-

Total Program 1 - Security of Persons and Property _____ -

PROGRAM II - PUBLIC HEALTH AND HUMAN SERVICES

Payment to County Health District

Personal Services	_____	-
General Operating	_____	
Capital Outlay	_____	-
Total Payment to County Health District	_____	-

Payment to Indigent Burial

Personal Services	_____	-
General Operating	_____	
Capital Outlay	_____	-
Total Payment to County Health District	_____	-

Total Program II - Public Health & Human Services _____ -

PROGRAM III - LEISURE TIME ACTIVITIES

Provide and Maintain Parks

Personal Services	_____	
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General Operating	_____	
Capital Outlay	_____	
Total Provide and Maintain Parks		-

Total Program III - Leisure Time Activities		-
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PROGRAM IV - COMMUNITY ENVIRONMENT

Community Planning and Zoning		
Personal Services	_____	
General Operating	_____	
Capital Outlay	_____	-
Total Community Planning and Zoning		-

Total Program IV - Community Environment		-
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PROGRAM V - BASIC UTILITY SERVICES

Refuse Collection and Disposal		
Personal Services	_____	
General Operating	_____	
Capital Outlay	_____	-
Total Refuse and Disposal		-

Total Program V - Basic Utility Services		-
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PROGRAM VII - GENERAL GOVERNMENT

Mayor, Administrative, and Legal Offices		
Personal Services	_____	
General Operating	_____	
Capital Outlay	_____	-
Total Mayor and Administrative Offices		-

Legislative Activities (Council & Clerk)		
Personal Services	_____	
General Operating	_____	
Capital Outlay	_____	-
Total Legislative Activities		-

Maintenance Department		
Personal Services	_____	
General Operating	_____	-
Capital Outlay	_____	-
Total Maintenance Department		-

County Auditor's and Treasurer's Fees		-
Elections		-
Auditor of State's Fees		-

Other General Government - Building Department		
Personal Services	_____	-
General Operating	_____	-
Capital Outlay	_____	-
Total Other Government-Building Dept.		-

Total Program VII - General Government

-**Other Uses of Funds****Transfers****Other Uses****Total Other Uses of Funds**

-

SECTION 3. That there be appropriated from the GENERAL FUND for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40, R.C., the sum of

GRAND TOTAL GENERAL FUND APPROPRIATIONS

-

SECTION 4. That there be appropriated from the following SPECIAL REVENUE FUNDS.
Street Construction, Maintenance, and Repair Fund

PROGRAM VI - TRANSPORTATION**Street Maintenance and Repair****Personal Services****General Operating****Capital Outlay****Total Street Maintenance and Repair**

-**Other Uses of Funds****Capital****Principal****Total Other Uses Funds**

-**Total for Street Const. Maintenance and Repair**

-**State Highway and Improvement Fund****Street Maintenance and Repair****Personal Services****General Operating****Capital Outlay****Transfers****Total Street Maintenance and Repair**

-**Total for State Highway Improvement Fund**

-**Program IV - Transportation****PROGRAM VII - GENERAL GOVERNMENT****Income Tax Administration****Personal Services****General Operating****Capital Outlay****Total Income Tax Administration**

-**Taxes Refunded****Transfers****Distribution of Income Tax Collected****Total for Income Tax Fund Appropriations**

0.00**PARK AND RECREATION FUND****PROGRAM III - LEISURE TIME ACTIVITIES**

Provide and Maintain Parks

Personal Services		-
General Operating		-
Capital Outlay		-
Total Provide and Maintain Parks		-
Park Revenue Fund		
Total for Parks & Recreation Fund		-
Program III - Leisure Time Activities		

OTHER SPECIAL REVENUE FUNDS**PROGRAM I - SECURITY OF PERSONS AND PROPERTY****LIFE SQUAD**

Personal Services		
General Operating		
Capital Outlay		
Total Life Squad Fund		-

PROGRAM I - SECURITY OF PERSONS AND PROPERTY**CORONAVIRUS RELIEF FUND****Other Uses of Funds**

Transfers		-
Other Uses	323,373.00	
Total Other Uses of Funds		323,373.00
Total for Coronavirus Relief Fund		
Program VI		323,373.00

GRAND TOTAL SPECIAL REVENUE FUND APPROPRIATIONS**323,373.00****Section 5. That there be appropriated from the following DEBT SERVICE FUNDS:****NOTE RETIREMENT**

Principal		
Interest	1,000.00	
Other Debt Service		-
Total Program I - Security of Persons & Property		1,000.00
Total Bond Retirement Fund Appropriation		1,000.00

FIRE DEBT RETIREMENT

Principal		
Interest		
Other Debt Service		-
Total Program I - Security of Persons & Property		-
Total Bond Retirement Fund Appropriation		-

GRAND TOTAL DEBT SERVICE FUND APPROPRIATIONS**1,000.00****SECTION 6. That there be appropriated from the following CAPITAL PROJECT FUNDS:****CAPITAL PROJECTS****PROGRAM VII - GENERAL GOVERNMENT**

Capital Project Funds

250 Capital Outlay	
260 Debt Service	-
270 Other Uses of Funds	
Total Capital Projects	-

PROGRAM VI - TRANSPORTATION**Street Capital Project Funds**

Capital Outlay	
Debt Service	-
Other Uses of Funds-Transfers	-
Total Street Capital Projects	-

PROGRAM V - BASIC UTILITY SERVICES**Water Capital Project Funds**

Capital Outlay	-
Debt Service	-
Other Uses of Funds	-
Total Water Capital Projects	-

Sewer Capital Project Funds

Capital Outlay	
Debt Service	-
Other Uses of Funds	-
Total Sewer Capital Projects	0.00

PROGRAM III - LEISURE TIME ACTIVITIES**Park & Recreation Capital Project Funds**

Capital Outlay	
Debt Service	-
Other Uses of Funds-Transfers	
Total Park & Recreation Capital Projects	-

PROGRAM I - SECURITY OF PERSONS AND PROPERTY**Safety Services Capital Project Funds**

Capital Outlay	
Debt Service	-
Other Uses of Funds	-
Total Safety Services Capital Projects	-

GRAND TOTAL CAPITAL PROJECTS FUND APPROPRIATIONS

-

SECTION 7. That there be appropriated from the following ENTERPRISE FUNDS.**PROGRAM V - BASIC UTILITY SERVICES****Water Fund****Office**

Personal Services	
General Operating	
Capital Outlay	

Personal Services	
General Operating	
Capital Outlay	
Total Office	-

Pumping	
Personal Services	-
General Operating	
Capital Outlay	-
Total Pumping	-

Line Construction	
Personal Services	-
General Operating	-
Capital Outlay	-
Total Line Construction	-

Automotive Equipment	
Personal Services	-
General Operating	-
Capital Outlay	-
Total Automotive Equipment	-

Lands & Buildings	
Personal Services	-
General Operating	3,500.00
Capital Outlay	
Total Lands & Buildings	3,500.00

Other	
Personal Services	-
General Operating	
Capital Outlay	
Total Other Equipment	-

Other Uses of Funds	
Transfers	
Principal	
Interest	
Other Uses & Capital Outlay	
Total Other Uses Fund	-

Total for Sewer Fund Appropriations	3,500.00
Program V - Basic Utility Services	

OWDA DEBT SERVICE FUND

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal	
Interest Paid	
Other Debt Service (Specify)	-
Total for OWDA Debt Service Fund Appropriations	-

UTILITIES DEPOSITS FUND

PROGRAM V - BASIC UTILITY SERVICES

Deposits Refunded		
Deposits Applied	-	
Other Uses of Funds	-	
Total for Utilities Deposits Fund Appropriation		0.00
Program VI - Basic Utility Services		

GRAND TOTAL ENTERPRISE FUNDS APPROPRIATIONS 3,500.00

SECTION 8. That there be appropriated from the INTERNAL SERVICE FUND:

SECTION 9. That there be appropriated from the TRUST AND AGENCY FUNDS.

Building Standards Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

Other Uses	-	
Total Other Building Standard Agency Fund		-

JEDD and JEDZ Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

General Operating	3,337.00	
Other Uses		
Total Other Brimley Agency Fund		3,337.00

GRAND TOTAL TRUST AND AGENCY FUNDS APPROPRIATIONS 3,337.00

SECTION 10. That there be appropriated from the SPECIAL ASSESSMENT FUNDS.

Special Assessment Bond Retirement Fund

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal		
Interest Paid		
Other (Specify)	-	
Total for Special Assessment Bond Retirement Fund Appropriations		0.00

GRAND TOTAL SPECIAL ASSESSMENT FUNDS APPROPRIATIONS 0.00

TOTAL ALL AMENDED APPROPRIATIONS 331,210.00

SECTION 6. This ordinance shall take effect at the earliest period allowed by law.

PASSED: November 3, 2020 AYES _____ NAYS _____

ATTEST:

Donald L. Atkinson

Susan M. Miller, Clerk of Council

RESOLUTION NO. 25-2020

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO TRANSFER CERTAIN FUNDS FOR VILLAGE ACCOUNTING PURPOSES; FORMAL VERIFICATION OF SAID TRANSFER AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Administrator, of the Village of Whitehouse, Lucas County, Ohio, that the Village administratively transfer certain funds between duly established accounts within the Village of Whitehouse, Lucas County, Ohio, accounting system; and

WHEREAS, this Council is desirous of implementing said transfers and hereby approving same:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby duly authorized and directed to complete and enter upon the accounting records of the Village of Whitehouse, Lucas County, Ohio, the following funds transfers:

AS ATTACHED IN EXHIBIT A HERETO.

SECTION II: It is hereby found and determined that all formal actions with respect to said accounting fund transfers were adopted pursuant to this Resolution in an open meeting of this Council, with full disclosure and approval herein, and the deliberations of this Council and any of its committees that resulted in such fund transfer action were in compliance with all legal requirements as required by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitant, and for the further reason that this Resolution is necessary to provide orderly transfer documentation as to the accounting records of the Village of Whitehouse, Lucas County, Ohio; in order that necessary funding for said accounts indicated herein can be completed.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas _____ Nays _____

Adopted and effective November 3, 2020 as an EMERGENCY MEASURE

Donald L. Atkinson, Mayor

ATTEST:

Susan M. Miller, Clerk of Council

EXHIBIT A
November 3, 2020
Transfers

FROM	AMOUNT	TO
Income Tax A	\$15,100.00	Streetscaping (4205)
General Fund (1000)	\$18,634.50	Land Purchase (4913)
Sewer Fund (5201)	\$10,000.00	Wabash Inter Sewer(4104)
Income Tax B	\$311,273.00	General Fund (1000)

VILLAGE OF WHITEHOUSE

November 3, 2020

ADMINISTRATION

- 10-06-20** 1. September 30, 2020: Income Tax Collection = \$2,201,243.47
Compared to last year = \$2,179,406.70 (1.00% increase)
JEDD & JEDZ collections = \$1,614,413.48
- 02-19-19** 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

- 11-19-19** 1. Planning Commission Review of SR64 Corridor zoning plan
2. Continue planning of Village-to-City Transition

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

GRANTS

- 08-04-20**
1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600.

PARKS & RECREATION

- 08-04-20** 1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed for 2020.

STREETS

- 11-03-20** 1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022.
2. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04. 50% completed. Waiting on pole manufacturer. New estimated delivery of 10/2020. Poles delivered to Contractor. Estimate Installation - End of November.

WATER

11-03-20

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress.

WASTE WATER

11-03-20

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Out to bid

STORM SEWER

02-18-20

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County.

SANITATION

MISCELLANEOUS

10-20-20

1. **Building Permits:** 14 new homes as of 10/29/20.

11-03-20

2. **Public Works:**
 1. Leaf Collection
 2. Winter Preparations

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of October 7, 2020, meeting minutes
- B. Charter Revision Commission
 1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
 1. Pending approval of January 29, 2020 meeting minutes
- D. Planning Commission
 1. Pending approval of October 5, 2020 meeting minutes
- E. Records Commission
 1. Pending approval of June 2, 2020, meeting minutes
 2. Pending 2021 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2021

4. Pending Review of Records Policies

F. Tree Commission

1. Pending approval of October 22, 2020 meeting minutes
2. Pending Tree Inventory

Council Committee of the Whole

A. Economic Development

1. Pending Monitoring of Economic Development Plan (ongoing)

B. Finance, Audit & Investment

C. Franchise, Lands & Buildings

D. Parks & Recreation

1. Completion of Veterans Memorial Park
2. Completion of Waterville Street Multi-Use Trail (Phase II)
3. Pending review of implementation of projects in Whitehouse Park

E. Public Services Committee

1. Pending Discussion of New Downtown Traffic Signage (fall)
2. Pending Discussion of Looping Water Lines via Stiles Road.

F. Personnel & Safety

G. General

1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.

Maumee Street has dips where asphalt was cut out, could it be repaired	LA	8/7/2018	Steve will check it. Paving patches from catch basin repair, will be patched this fall-Patching with asphalt-Scheduling patch work	
Specify in code the minimum size of new street trees planted	RCK	4/4/2017	Set for a future COW meeting. Admin will request Tree Commission to update ordinance to include minimum size. Est. as 1.5" diameter	
Lighting in the Roundabout	BM	1/15/2019	On Capital Projects List - Postponed-2021	Scheduled
Alley behind Whitehouse Inn	BM	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered. Toledo Edison installed street lights	Completed
Additional lighting on the Multi Use Path	MC	1/15/2019	Look into sidewalk options	Open
Handicap accessibility at the open shelter house near the small quarry	All	2/12/2019	Reviewing and gathering budget amount. (Part of streetscaping phase 3 proposal)	Open
Splash Pad pricing	MC	3/5/2019	Presenting design options at June 11, 2019 Committee of the Whole meeting - 2021	Open
Fence behind Veteran's MP	BM	4/16/2019	Have bid to paint - red only - Paint & Retaining wall improvements - COW meeting	Open
Look at bids for repairing caboose	BM	4/16/2019	Scheduled for Spring C.O.W. meeting	Open
Consideration of Dog Park at Committee of the Whole Meeting	MC	4/16/2019	proceeding with annual sewer flushing maintenance	Open
Regular sewer line clean out program	MC	4/16/2019		
Permanent Sound System for the Pavilion	RCK	10/15/19		
Allow for Chickens	MC	10/15/19	Ongoing monitoring	Open
Donation Bins	MC/RB	10/15/19		
Annual Employee Outing	MC	10/15/19		
Pool	MC	10/15/19		
Flowers on Poles	MC	10/15/19		
Codes to Scan around town	MC	10/15/19		
New Play Structures for older youth	RCK	10/15/19		
Meet Neighbor Gatherings	RCK	10/15/19		
Experience Whitehouse	RCK	10/15/19		
Water Rec Program	RB	10/15/19		
Bucher Rd Ditch	RB	10/15/19	Will address at 1/14/20 C.O.W. meeting	Open
Lodge	LA	10/15/19	staff exploring conceptual options	Open

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REQUEST	FROM	DATE	ACTION	Status
Community Center	LA/RCK	10/24/2017	staff exploring conceptual options	Open
Develop packet to assist new businesses with code compliance	LA	10/24/2017	staff to draft option in Spring 2020	Open
Posts for dog leash ties	LA	10/24/2017		
Extend Indianapolis St to Soccer Field	BM	10/24/2017		
Require No Parking on Toledo St	BM	10/24/2017		
Consider 2 Hour Parking in areas of Downtown	BM	10/24/2017	Downtown parking is being reviewed	Open
Install sidewalks and more streetlights on Field	BM	10/24/2017		
Pave apron and driveway to recycling center including neighbor's driveway	BM	10/24/2017		
Consider restoring lights in park ball fields	BM	10/24/2017		
Consider traffic signal at Waterville & Providence	MC	10/24/2017		
Build multi-use path on South side of SR 64	MC	10/24/2017		
Build and maintain swimming pool or splash pad	RCK	10/24/2017		
Outdoor amphitheatre	RCK	10/24/2017		
Prepare Citizens for Cityhood	RCK	10/24/2017		
Take care in residential development to preserve open green space	RCK	10/24/2017		
Work with organization like YMCA to build indoor recreation center	RCK	10/24/2017		
Add Parks and Recreation Committee/Commission with resident involvement	RCK	10/24/2017		
Disc golf	MC		staff cheking into, working to determine best location-meeting with interested parties- Some of requested area in MetroParks. Checking to see if permissible - Metroparks denied use of park ground	